

Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT
1055 Ventura Ave.
Oak View, CA 93022
Board Room
February 22, 2017
3:00 P.M.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments (items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Board of Director Verbal Reports on Meetings Attended.
5. Consent Agenda
 - a. Minutes from February 8, 2017.
 - b. Recommend approval of a purchase order to Multi W Systems Inc. in the amount of \$21,000 to repair pump #3 at Avenue 2 Pump Plant.

RECOMMENDED ACTION: Adopt Consent Agenda

6. Review of District Accounts Payable Report for the Period of 2/02/17 – 2/15/17.

RECOMMENDED ACTION: Motion approving report

7. Presentation of the preliminary draft Water Rate Study by Hawksley Consulting.

RECOMEMNDED ACTION: Direction to staff and consultant

8. Recommend approval of a letter of support for the Ojai Basin Groundwater Management Agency – Alternative Demonstration.

RECOMMENDED ACTION: Direction to staff

9. Recommend approval of a change in the sponsorship paid to Association of Water Agencies of Ventura County to total \$2,500 for the Annual Water Symposium.

RECOMMENDED ACTION: Motion approving recommendation

10. Recommend the Board of Directors consider being a candidate for the Association of California Water Agencies Board Member vacancy.

RECOMMENDED ACTION: Direction to staff

11. Information Items:

- a. Recreation Area Report for November, 2016.
- b. Recreation Area Report for December, 2016.
- c. Recreation Committee Minutes.
- d. Executive Committee Minutes.
- e. Personnel Committee Minutes.
- f. Water Conservation January, 2017 Update.
- g. Lake Casitas Monthly Status Report for January, 2017.
- h. Investment Report.

12. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District
Board Meeting Held
February 8, 2017

A meeting of the Board of Directors was held February 8, 2017 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California. The meeting was called to order at 3:00 p.m. Directors Baggerly, Word, Hicks, Bergen and Kaiser were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were three staff members and three members of the public in attendance. President Baggerly led the group in the flag salute.

1. Public Comments (items not on the agenda – three minute limit).

Angelo Spandrio asked for an update to be provided on the HoBo project as it had been about eight weeks since the project was awarded. Mr. Wickstrum explained that an update could be provided at a future meeting.

2. General Manager comments.

Mr. Wickstrum reported that we have been busy keeping everybody informed on what is happening at Robles Diversion Dam. We hope to have a good and thorough article in the Ojai Valley News on Friday. Since January 23rd to date we have gathered approximately 10,000 acre feet of water. We have about 95,000 AF of storage. The rains right now have been very gentle and we have had about 18.5 inches so far. We have not seen high intensity as we have seen in many other years but are hopeful we will see that. He expressed thanks to Mr. Merckling for working with NOAA who is in the process of updating the drought monitor. They wanted to move everyone out of extreme drought. Ron provided evidence that we are still in extreme drought up through Santa Barbara. It would have sent the wrong signals. We don't want what happened in 1991/1992 where everyone forgot about the drought. We did move from exception to extreme. Additionally, Mr. Merckling and Mr. Cole have fielded many calls on diversions. There has been a lot of excitement and tomorrow we have an employee meeting for our staff to understand what we have to proceed through. Director Word expressed gratitude to staff for the effort they go through and decisions they make on the weekends to make the diversions happen. Mr. Wickstrum added they are out there 24/7. We have automation on controls that allows us to set up Robles and automatically fall into a diversion mode. If you have any questions when we are in diversions let me know. Neil has also been informing the BO committee on a daily basis. Bert Rapp with Ventura River Water District has reported that their wells are recovering but not as fast as I would have thought. They are not on Casitas any more.

Mr. Wickstrum then mentioned the status of Lake Orville and yesterday's inflows were 130,000 cfs. In one day they put as much water in as the entire Lake Casitas is in volume. They blew out their spillway and will require major repairs.

Mr. Wickstrum then asked who was interested in attending the Ojai Chamber of Commerce Gala. Director Bergen indicated she would attend and Director Kaiser will let know.

Director Hicks asked about what we release downstream for downstream users. Mr. Wickstrum explained that our water rights license states that it does not interfere with downstream users, called the 1959 criteria, if 20 cfs is seen at Santa Ana Blvd, it would reach the city, then we could slow down on the releases. Now the BO sets other flow regimes. There have been a lot of questions lately.

3. Board of Director comments.

Director Kaiser expressed appreciation to the recreation staff that took care of the staircase safety issue.

Director Hicks provided a document from 2003 from NOAA to the state fisheries department talking about a group that when less than 100,000 AF this group would meet to analyze data and make temporary adjustments fish flows etc. Are these people meeting? Mr. Wickstrum explained this will be discussed on agenda item 8 and this is in the Biological Opinion.

Director Word told Ron that he did a good interview this morning. He then mentioned a meeting with John Krist as the speaker talking about Ag in Ventura county and water etc. He had a chart showing as of February 6, 2016 about 80% of the state in extreme drought and this year only Ventura and Santa Barbara and little of Kern County are still in drought.

President Baggerly stated at the last OBGMA meeting a number of actions were taken. They will update the 2007 groundwater management plan. We now understand through a section of water code that we can update our existing plan and base that on our primary act the OBGMA act of 1991. We had the first ad hoc committee meeting today and are moving ahead very quickly. We switched to the alternative plan and developed it showing we had not been in overdraft for the last ten years and no undesirable results had occurred. That analysis was submitted to Department of Water Resources on Dec 27th and a 60 day period of public comments have started on that. People were shocked, it is not a plan, it is data and science showing two things, one that we have not been in overdraft for over ten years and two, there are no undesirable results taking place. We received three comment letters, one from Ian Miller and looking at it as inadequate with no management actions in it. Larry Yee wrote a letter. And there is a nine page letter from Mark Capelli and cover letter from Anthony Spina which will be more challenging to respond to. My preliminary read is they talked about what can happen or speculate, did not show any undesirable results occurring. We will respond to that letter shortly and it will probably be on our Feb 23rd agenda. A lot of work is being done in a timely fashion.

President Baggerly then informed the board that Jordan Kear had been out reading the data loggers today of a number of different wells overlying the basin and he said the basin is recovering so fast that the data he is receiving is

outdated as they are recovering so fast. Data has also been gathered for the San Antonio spreading grounds.

4. Board of Director Verbal Reports on Meetings Attended.

Director Bergen attended the Upper Ventura River GSA meeting held in Ojai. Staggered terms were set for directors and the environmental director Larry Rose of the Ojai Land Conservancy, and Ag representative Emily Ayala were chosen. The meeting locations have changed to here at Casitas. We had to continue our meeting and having a continuation to tomorrow here. Meetings start at 1:00 p.m. the second Thursday of the month here. We had to figure out where to do the public hearing to apply to be a GSA and at Ojai Community Center. Date is not set yet. The next meeting is March 9.

5. Consent Agenda ADOPTED

- a. Minutes from January 11, 2017.
- b. Minutes from January 25, 2017.

The consent agenda was offered by Director Hicks, seconded by Director Word and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

6. Review of District Accounts Payable Report for the Period of 1/23/17 – 2/01/17. APPROVED

The accounts payable report was approved on the motion of Director Word, seconded by Director Bergen and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

7. Recommend approval of a letter of support for the Senior Canyon Mutual Water Company's grant application. APPROVED

On the motion of Director Word, seconded by Director Hicks, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

8. Discussion regarding the critical drought protection measures for Robles Diversion facility.

Mr. Wickstrum informed the board that critical drought protection measures are mentioned on page 12 of the Biological Opinion and that there is an evaluation of Casitas effectiveness of conservation measures which occurred in October of 2015. Numbers were produced with conservation and the way the population is responding was presented to understand if we head that direction. We hit 100,000 AF late last spring. The BO committees meet in Oct, 2016 and our staff brought forward the data on conservation and recommendations to share and have equity between people and fish and releases at Robles. We offered four recommendations and it is now at nine. It is apparent to me this group had discussed this about once a month but we are not seeing a recommendation being brought forward to the management committee. I called and sent a letter on January 26th requesting that the management committee be convened and requested the BO committee to move on this. The BO committee would formulate the options and make a recommendation to the management committee. Options will be discussed with staff on Monday and to management committee on February 28th. In federal government terms that is light speed.

9. Recommend setting the reserves of the district.

Directed back to Committee

The board discussed the recommended action and discussed the possibility of an additional reserve for water source discovery and decided to move this back to committee for further review.

10. Information Items:

- a. Letter from Forest Watch regarding the hobo project.
- b. Fiscal year 2017-2018 budget preparation and water rates schedule.
- c. Issuance of Permit Amendment 2017PA Schools – Requirement for Lead Sampling at K-12 Schools.
- d. Water Consumption Report.
- e. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- f. Investment Report.

The information items were approved on the motion of Director Kaiser, seconded by Director Hicks and passed by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

11. Adjournment

President Baggerly adjourned the meeting at 4:08 p.m.

Bill Hicks, Secretary

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: ERIC BEHRENDT, E&M SUPERVISOR
SUBJECT: REPAIR 18 X 14 PEERLESS PUMP
DATE: FEBRURY 6, 2017

Recommendation:

It is recommended that the Board of Directors authorize the General Manager to issue a Purchase Order Contract to Multi W Systems Inc. for the amount of \$21,000.00 to repair pump # 3 at Ave 2 Pump Plant.

Background and Discussion:

Casitas issued a Request for Proposal to repair (1) Peerless 18 X 14 Horizontal Split Case Pump. Unit #3 at Ave 2 Pump Plant needed necessary repair work to assure long term reliability. The F/Y 2016-17 Capital Budget contains funds to proceed with these repairs.

Casitas received three bids and two no bids for this project. The lowest bidder confirmed that all requested work could be completed on time. The results are as follows:

Firm	Proposed Amount
Dekan C.C.	\$53,077.00
Vaughan's Industrial Repair, Inc.	\$29,862.00
Multi W Systems Inc.	\$21,000.00

CERTIFICATION

Payroll disbursements for the pay period ending 02/11/17
Pay Date of 02/16/17
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 2/13/17
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

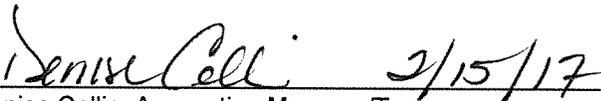
Signed: _____
Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000703	A/P Checks:	025671-025681
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	
000704	A/P Checks:	025682-025799
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	025744, 025745, 025746

The above numbered checks, have been duly audited are hereby certified as correct.


Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 02/02/17-02/15/17
Presented to the Board of Directors For Approval February 22, 2017

Check	Payee			Description	Amount
000703	Payables Fund Account	#	9759651478	Accounts Payable Batch 020817	\$255,717.80
000704	Payables Fund Account	#	9759651478	Accounts Payable Batch 021517	\$319,918.57
					\$575,636.37
000705	Payroll Fund Account	#	9469730919	Estimated Payroll 3/2/17	\$140,000.00
				Total	\$715,636.37

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000703-000705 have been duly audited is hereby certified as correct.

Denise Collin

2/15/17

Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

2/15/2017 2:21 PM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: * ALL BANKS
 DATE RANGE: 2/02/2017 THRU 2/15/2017

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	2/15/2017			025744		
C-CHECK	VOID CHECK	V	2/15/2017			025745		
C-CHECK	VOID CHECK	V	2/15/2017			025746		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	3	VOID DEBITS 0.00		
		VOID CREDITS 0.00		
		0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			3	0.00	0.00	0.00
BANK:	TOTALS:		3	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	I-T2 201702131183							
	STATE OF CALIFORNIA State Withholding	D	2/15/2017	8,646.66		000000		8,646.66
00128	I-T1 201702131183							
	INTERNAL REVENUE SERVICE Federal Withholding	D	2/15/2017	26,094.40		000000		
	I-T3 201702131183							
	FICA Withholding	D	2/15/2017	25,507.76		000000		
	I-T4 201702131183							
	Medicare Withholding	D	2/15/2017	5,965.44		000000		57,567.60
00187	I-PBB201702131183							
	CALPERS PERS BUY BACK	D	2/15/2017	66.87		000000		
	I-PBP201702131183							
	PERS BUY BACK	D	2/15/2017	161.96		000000		
	I-PEB201702131183							
	PEPRA EMPLOYEES PORTION	D	2/15/2017	2,965.82		000000		
	I-PEM201702131183							
	PERS EMPLOYEE PORTION MGMT	D	2/15/2017	2,788.28		000000		
	I-PER201702131183							
	PERS EMPLOYEE PORTION	D	2/15/2017	6,312.22		000000		
	I-PRB201702131183							
	PEBRA EMPLOYER PORTION	D	2/15/2017	3,110.55		000000		
	I-PRR201702131183							
	PERS EMPLOYER PORTION	D	2/15/2017	10,058.65		000000		25,464.35
00029	I-2343438							
	AMERICAN TOWER CORP Tower Rent-Red Mtn. Rincon Pk	R	2/08/2017	1,845.59		025671		1,845.59
00022	I-7001251792							
	AMERICAN WATER WORKS ASSOC. 2017 Membership Dues	R	2/08/2017	420.00		025672		420.00
00021	I-06-9600							
	AWA OF VENTURA COUNTY CCWUC Luncheon 1/25/17	R	2/08/2017	560.00		025673		
	I-06-9600a							
	CCWUC Luncheon 1/25/17	R	2/08/2017	35.00		025673		595.00
02980	I-16-065							
	Griffin Investigations Claim # 1102-WC-17-0500002	R	2/08/2017	2,801.65		025674		2,801.65
00347	I-12122016							
	Ojai Recreation Department Ad for Winter Guide	R	2/08/2017	450.00		025675		450.00
01187	I-9006915589							
	SOCIETY FOR HUMAN RESOURCE Membership 4/1/17-3/31/18	R	2/08/2017	199.00		025676		199.00
00215	I-020217							
	SOUTHERN CALIFORNIA EDISON Acct#2269631768	R	2/08/2017	23.19		025677		
	I-020217a							
	Acct#2237789169	R	2/08/2017	28.15		025677		
	I-020217b							
	Acct#2210505426	R	2/08/2017	1,701.31		025677		
	I-020217c							
	Acct#2210502480	R	2/08/2017	48,519.51		025677		50,272.16
00048	I-020117							
	STATE OF CALIFORNIA State Water Plan Payment	R	2/08/2017	174,821.00		025678		174,821.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02643	Take Care by WageWorks I-5330278 Reimburse Medical	R	2/08/2017	1,545.90		025679		1,545.90
00993	TRI-COUNTY RHINO I-4647 Spray on Bed lining - Unit 14	R	2/08/2017	453.50		025680		453.50
00536	Water Resource Engr Associates I-3052-1 Phase 1 & 2 - Hobo Drilling	R	2/08/2017	22,314.00		025681		22,314.00
02587	A&M LAWNMOWER SHOP I-43689 Hose Kit - Maint.	R	2/15/2017	213.93		025682		213.93
02033	Abbot Industrial Supplies I-46557 Trash Bags - LCRA	R	2/15/2017	1,541.72		025683		1,541.72
00010	AIRGAS USA LLC I-9058919348 Prescription Safety Glasses-EM I-9059627979 Welding Supplies - PL I-9060131962 Hardhat Assembly, Cartridge-TP	R R R	2/15/2017 2/15/2017 2/15/2017	181.01 212.15 4,398.64		025684 025684 025684		4,791.80
00011	ALERT COMMUNICATIONS I-170100847101 Call Center 2/16	R	2/15/2017	259.21		025685		259.21
09569	ALLCABLE I-2196206-00 Cable Installation Kit - EM I-2196796-00 50 ft. Cat 6 Wiring - EM	R R	2/15/2017 2/15/2017	151.71 26.94		025686 025686		178.65
09835	ANCHOR CONCRETE CUTTING I-555 Core 2" Hole for Fiber Optics I-558 Concrete Hole Cored - WP	R R	2/15/2017 2/15/2017	200.00 120.00		025687 025687		320.00
00417	APPLIED INDUSTRIAL TECHNOLOGY I-7009806698 Pump Couplings - TP	R	2/15/2017	68.21		025688		68.21
00014	AQUA-FLO SUPPLY I-033736 Double Net Blanket, Canal&Res I-033969 Sewerline Repl. Parts-LCRA	R R	2/15/2017 2/15/2017	313.71 210.61		025689 025689		524.32
00840	AQUA-METRIC SALES COMPANY I-0064042-IN Reg. Retaining Ring-Utilities	R	2/15/2017	66.54		025690		66.54
02179	Art Street Interactive I-1059 Res. Sys. Web Hosting/Maint.	R	2/15/2017	542.15		025691		542.15

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00021	AWA OF VENTURA COUNTY I-022217 CCWUC Luncheon 2/22/17	R	2/15/2017	140.00		025692		140.00
00030	B&R TOOL AND SUPPLY CO I-1900893438 Circular Saw - EM	R	2/15/2017	54.61		025693		54.61
00032	BIOVIR LABORATORIES, INC I-170021 Giardia/Crypto Test 1/3/16	R	2/15/2017	365.00		025694		365.00
01062	BP Medical Supplies							
	C-E220936b Accrue Use Tax	R	2/15/2017	45.97CR		025695		
	C-E221785b Accrue Use Tax	R	2/15/2017	36.21CR		025695		
	D-E220936a Accrue Use Tax	R	2/15/2017	45.97		025695		
	D-E221785a Accrue Use Tax	R	2/15/2017	36.21		025695		
	I-E220936 First Aid Supplies - WP	R	2/15/2017	634.00		025695		
	I-E221785 Replacement AED Pads - LCRA	R	2/15/2017	499.50		025695		1,133.50
00645	CA DEPARTMENT OF PUBLIC HEALTH I-020317 Water Hauler's License	R	2/15/2017	473.00		025696		473.00
01236	CAPPO, CA. ASSOC. OF PUBLIC I-300000787 2017-2018 Membership	R	2/15/2017	130.00		025697		130.00
00055	CASITAS BOAT RENTALS I-001516 Pontoon Usage - Lab	R	2/15/2017	320.00		025698		320.00
02869	Center for Collaborative Polic I-1070249 Casitas/Ventura Mediation	R	2/15/2017	3,424.96		025699		3,424.96
00117	CERTEX USA, INC I-10718072-00 Wire Rope - PL	R	2/15/2017	22.98		025700		22.98
02322	Coast Cart, Inc. I-10884 Windshield Kit - LCRA	R	2/15/2017	321.73		025701		321.73
01843	COASTAL COPY I-713361 Copier Usage - DO	R	2/15/2017	172.12		025702		172.12
00059	COASTAL PIPCO							
	I-S1943928.001 Polyethylene Tube - TP	R	2/15/2017	81.35		025703		
	I-S1944114.001 Rectorseal, Gaskets - TP	R	2/15/2017	127.52		025703		208.87
00060	COASTLINE EQUIPMENT I-354374 Hose Assembly - Unit 114	R	2/15/2017	99.32		025704		99.32

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 2/02/2017 THRU 2/15/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01055	Neil Cole							
I-Jan 17	Reimburse Mileage 1/17	R	2/15/2017	84.53		025705		84.53
00061	COMPUWAVE							
I-SB02085500	Credit Card Readers - LCRA	R	2/15/2017	279.50		025706		
I-SB02085687	Dell Notebook Battery -IT	R	2/15/2017	144.79		025706		424.29
00062	CONSOLIDATED ELECTRICAL							
C-9009-265817	Fish Sink Switch Return	R	2/15/2017	182.42CR		025707		
I-9009-744996	Pull Box - TP	R	2/15/2017	231.13		025707		
I-9009-745438	Conduit Measuring Tape, Clamp	R	2/15/2017	113.38		025707		
I-9009-745979	Conduit for Antenna's - EM	R	2/15/2017	145.98		025707		
I-9009-746127	Fish Sink Switch - LCRA	R	2/15/2017	182.42		025707		
I-9009-746209	Flush Head - LCRA	R	2/15/2017	70.63		025707		
I-9009-746504	Fuses - TP	R	2/15/2017	78.61		025707		
I-9009-746505	Ideal Tone & Probe Kit - EM	R	2/15/2017	119.52		025707		759.25
00719	CORELOGIC INFORMATION SOLUTION							
I-81772355	Realquest Subscription	R	2/15/2017	137.50		025708		137.50
01146	COUNTY OF VENTURA							
I-013117	Election Prep Costs Div 2	R	2/15/2017	350.00		025709		
I-013117a	Election Prep Cost Div 3	R	2/15/2017	350.00		025709		700.00
01001	CUSTOM PRINTING							
I-62961	Drought Banners - Cons.	R	2/15/2017	107.50		025710		107.50
00081	DELTA LIQUID ENERGY							
I-039118	Propane - LCRA	R	2/15/2017	187.69		025711		187.69
10106	DeZURIK/Apco							
I-RPI/63002229	Check Valve UOPP -EM	R	2/15/2017	13,084.50		025712		13,084.50
02667	Digital Telecommunications Cor							
I-26086	Relocate Extension - LCRA	R	2/15/2017	360.00		025713		360.00
00085	DON'S INDUSTRIAL SUPPLY, LLC							
I-359879	Fuel Hose & End - PL	R	2/15/2017	195.33		025714		195.33
00488	ELECTRONIC SYSTEMS TECHNOLOGY							
C-31724	Modem Return - EM	R	2/15/2017	348.00CR		025715		
C-31724b	Accrue Use Tax Reversal	R	2/15/2017	25.23CR		025715		
C-31726b	Accrue Use Tax	R	2/15/2017	59.51CR		025715		
D-31724a	Accrue Use Tax Reversal	R	2/15/2017	25.23		025715		
D-31726a	Accrue Use Tax	R	2/15/2017	59.51		025715		
I-31726	Modem Accessories - TP	R	2/15/2017	838.62		025715		490.62

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02982	Joe Evans							
I-Jan 17	Reimburse Expense 1/17	R	2/15/2017	373.62		025716		373.62
00095	FAMCON PIPE & SUPPLY							
I-187985	Hand Pump - Utilities	R	2/15/2017	90.95		025717		
I-188477	Culvert Apron - LCRA	R	2/15/2017	150.15		025717		
I-188882	Cast Iron Cleanout-Utilies	R	2/15/2017	32.18		025717		273.28
00099	FGL ENVIRONMENTAL							
I-700314a	Manganese Monitoring 1/6/17	R	2/15/2017	130.00		025718		
I-700315A	Lake Nutrient Monitoring 1/6/1	R	2/15/2017	1,162.00		025718		1,292.00
00101	FISHER SCIENTIFIC							
I-8297229	Pipets, Glass Disposal Box-Lab	R	2/15/2017	109.72		025719		
I-8387596	Agar - Lab	R	2/15/2017	22.51		025719		132.23
00713	FLUID MANUFACTURING							
I-45199	Showerhouse Coin Box Locks	R	2/15/2017	249.38		025720		249.38
00103	FRANK'S ROOTER & PUMPING							
I-91565	Remove & Replumb Garbage Disp.	R	2/15/2017	195.70		025721		195.70
00104	FRED'S TIRE MAN							
I-97477	Flat Repair - Unit 104	R	2/15/2017	30.00		025722		
I-97550	Tires for EZ Cart #5	R	2/15/2017	361.54		025722		
I-97814	Oil Change & Filter - Unit 9	R	2/15/2017	41.40		025722		432.94
01280	FRY'S ELECTRONICS, INC.							
I-6631276	Network Cables & USB - LCRA	R	2/15/2017	75.40		025723		
I-6641560	Outlet Surge, Gigabit Switch	R	2/15/2017	60.32		025723		
I-6650892	LG Monitor - TP	R	2/15/2017	145.00		025723		
I-6656277	UPS Battery Pack - Eng.	R	2/15/2017	75.41		025723		
I-6656277a	Headlamp - IT	R	2/15/2017	9.70		025723		365.83
00109	G&S BUILDING SUPPLIES, INC							
I-825997	Side Boards - Unit 69	R	2/15/2017	25.95		025724		25.95
02908	Gantzer Water Resources Engine							
I-CMW2/2/17	Telemerty Buoy - Lab	R	2/15/2017	9,125.00		025725		9,125.00
02720	Garda CL West, Inc.							
I-10277825	Armored Truck Service	R	2/15/2017	633.38		025726		633.38

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02158	Google, Inc. I-3363370273 Google Apps 1/16	R	2/15/2017	810.00		025727		810.00
00115	GRAINGER, INC I-9345839428 Sump Pumps - WP I-9346101679 Safety lockout Equip. - WP I-9350724267 Batteries - DO	R R R	2/15/2017 2/15/2017 2/15/2017	515.49 221.21 73.61		025728 025728 025728		810.31
02217	Greg Rents I-40643 Small Propane Heater - WP	R	2/15/2017	26.81		025729		26.81
02748	Hanna Instruments C-USA40016744b Accrue Use Tax D-USA40016744a Accrue Use Tax I-USA40016744 Water Quality Calibration -Lab	R R R	2/15/2017 2/15/2017 2/15/2017	7.83CR 7.83 108.00		025730 025730 025730		108.00
01052	HARBOR FREIGHT TOOLS USA, INC I-789069 Pressure Washer - LCRA I-789312 Cut Edge Clmap - LCRA I-790026 Casters, Tongue Jack - Maint.	R R R	2/15/2017 2/15/2017 2/15/2017	85.77 24.66 112.56		025731 025731 025731		222.99
02940	Holliday Rock Co, Inc. I-862089 Concrete for Camp F - LCRA I-863306 Concrete for Camp F - LCRA	R R	2/15/2017 2/15/2017	804.38 879.45		025732 025732		1,683.83
00596	HOME DEPOT I-3901630 Fire Pit Block Wall - LCRA I-4811522 Fridge Filters - Maint. I-5050792 Heavy Duty Scissors, Batteries I-6033342 Sealer, Concrete Stain - WP I-9740256 Power Tool Set-Utilities	R R R R R	2/15/2017 2/15/2017 2/15/2017 2/15/2017 2/15/2017	609.18 191.44 234.86 88.56 751.43		025733 025733 025733 025733 025733		1,875.47
00126	CAROLE ILES I-Jan 17 Reimburse Mileage 1/17	R	2/15/2017	37.45		025734		37.45
00127	INDUSTRIAL BOLT & SUPPLY I-175475-1 SS Screws - Casitas Dam I-175630-1 Nuts, Bolts, Flanges - EM I-175770-1 Bolts, Flanges - EM	R R R	2/15/2017 2/15/2017 2/15/2017	193.05 59.50 19.61		025735 025735 025735		272.16
00796	IRWIN INDUSTRIES, INC. I-337939 Diffuser Modification - Eng.	R	2/15/2017	62,507.44		025736		62,507.44

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-757245	Construction Adhesive - LCRA	R	2/15/2017	69.37		025743		
I-757286	Soft Soap. Dawn - PL	R	2/15/2017	12.26		025743		
I-757288	Dual Car Charge - PL	R	2/15/2017	25.74		025743		
I-757349	Tire Guage, Caulk - LCRA	R	2/15/2017	74.16		025743		
I-757387	Painbrushes. Drain Plug - TP	R	2/15/2017	38.70		025743		
I-757403	Cement - LCRA	R	2/15/2017	48.21		025743		
I-757461	Adapter, Cap, Tube - PL	R	2/15/2017	41.94		025743		
I-757513	Caulk, Mix Container - LCRA	R	2/15/2017	7.68		025743		
I-757705	Tissue, Dawn, Clorox - LCRA	R	2/15/2017	58.09		025743		
I-757904	Blade, Tape, Pipe, Fittings-WP	R	2/15/2017	113.67		025743		
I-757982	Router Combo,Garden Sprayer-WP	R	2/15/2017	172.58		025743		
I-758054	Clamps, Wires - EM	R	2/15/2017	28.71		025743		
I-758143	Aluminum Flush, Cut off Wheel	R	2/15/2017	20.91		025743		
I-758908	High Gloss Paint - LCRA	R	2/15/2017	60.15		025743		3,620.75
00980	MISCOWATER							
I-CF11466	Chlorination Ejectors - TP	R	2/15/2017	3,329.73		025747		3,329.73
02981	MMJ Solutions, INC.							
I-021017	Legal Consult 9/16-11/16	R	2/15/2017	2,192.78		025748		2,192.78
02724	Michael Moler							
I-Jan 17	Reimburse Mileage 1/17	R	2/15/2017	82.93		025749		82.93
02185	Oasis Technology Inc.							
I-011617-1	Emergency PLC Repair - TP	R	2/15/2017	593.75		025750		
I-020717-6	Fiber Optic Cable Instal.-TP	R	2/15/2017	4,750.00		025750		
I-020717-7	Fiber Optic Certification - TP	R	2/15/2017	2,764.33		025750		
I-020717-8	Fiber Optic Certification - TP	R	2/15/2017	1,120.06		025750		9,228.14
00163	OFFICE DEPOT							
I-897391111001	Office Supplies - LCRA	R	2/15/2017	72.82		025751		
I-901372946001	Office Supplies - DO	R	2/15/2017	96.15		025751		
I-901373268001	Copy Stamps	R	2/15/2017	26.36		025751		195.33
01570	Ojai Auto Supply LLC							
C-395751	Serpentine Belt Exchange	R	2/15/2017	8.26CR		025752		
I-394231	Battery - Unit 15	R	2/15/2017	165.69		025752		
I-395127	Jumper Cables - EM	R	2/15/2017	40.67		025752		
I-395727	Serpentine Belt - Unit 4	R	2/15/2017	40.21		025752		238.31
00165	OJAI LUMBER CO, INC							
I-1701-808707	Fir, Nails, Saw Blade - LCRA	R	2/15/2017	105.43		025753		
I-1701-809775	Fence Posts, Mortar - LCRA	R	2/15/2017	255.73		025753		
I-1702-811064	Batteries - EM	R	2/15/2017	17.34		025753		378.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00169	OJAI VALLEY SANITARY DISTRICT							
I-19002	Cust #20594	R	2/15/2017	169.29		025754		
I-19076	Cust # 52921	R	2/15/2017	56.43		025754		225.72
10039	OS SYSTEMS, INC.							
I-94592	Dry Suit Repair - Fisheries	R	2/15/2017	153.22		025755		153.22
00184	POWERSTRIDE BATTERY CO, INC							
I-V593794	Battery - Unit 43	R	2/15/2017	118.03		025756		
I-V594060	Hydraulic Machine - PL	R	2/15/2017	41.75		025756		159.78
02833	Praxair, Inc							
I-76165299	Liquid Oxygen - TP	R	2/15/2017	2,062.71		025757		2,062.71
01439	PRECISION POWER EQUIPMENT							
I-2601	Spray Rig Motor Repair - Maint	R	2/15/2017	151.34		025758		
I-2602	Trimmer Line - Utilities	R	2/15/2017	124.41		025758		275.75
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-8034	Gas Tank Inspection - DO	R	2/15/2017	220.00		025759		
I-8035	Gas Tank Insp-LCRA&Fuel Nozzle	R	2/15/2017	656.45		025759		876.45
02759	The Pun Group							
I-1700007	State Controller's Report	R	2/15/2017	500.00		025760		500.00
02164	Quality Machine Shop, Inc.							
I-17531	Machining Services - TP	R	2/15/2017	1,019.35		025761		1,019.35
00313	ROCK LONG'S AUTOMOTIVE							
I-19958	Electrical Short - Unit 22	R	2/15/2017	72.50		025762		
I-19980	Oil,Air,Fuel Filter - Unit 51	R	2/15/2017	390.58		025762		
I-20053	Replace Starter - Unit 23	R	2/15/2017	481.86		025762		944.94
02584	Rubber Neck Signs							
I-012017	Truck Decals	R	2/15/2017	215.45		025763		215.45
01109	SALVADOR LOERA TRANSPORTATION							
I-15567	Gravel - Casitas Dam	R	2/15/2017	570.68		025764		
I-15571	Crushed Rock - 3M Reservoir	R	2/15/2017	732.00		025764		1,302.68
02756	SC Fuels							
I-0786429-IN	Gasoline - LCRA	R	2/15/2017	1,425.14		025765		
I-0787086-IN	Diesel - DO	R	2/15/2017	843.13		025765		
I-0795236-IN	Gas - Main Yard	R	2/15/2017	2,992.40		025765		
I-0802660-IN	Gas & Diesel - LCRA	R	2/15/2017	2,604.65		025765		7,865.32

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02951	Sea-Bird Electronics, Inc.							
	C-4002157b							
	D-4002157a	R	2/15/2017	1,834.21CR		025766		
	I-4002157	R	2/15/2017	1,834.21		025766		
	Lake Profiler - Lab	R	2/15/2017	25,299.50		025766		25,299.50
01536	SHERWIN-WILLIAMS							
	I-66181	R	2/15/2017	33.66		025767		33.66
00050	STATE OF CALIFORNIA - EDD							
	I-L0151105056	R	2/15/2017	5,934.00		025768		5,934.00
02845	Stericycle Environmental Solut							
	I-72401649434	R	2/15/2017	336.11		025769		336.11
02770	Stoner's One Off Customs							
	I-1035	R	2/15/2017	784.53		025770		784.53
00057	SUPPLYWORKS							
	I-388837817	R	2/15/2017	159.72		025771		159.72
02643	Take Care by WageWorks							
	I-5364362	R	2/15/2017	1,199.90		025772		1,199.90
02840	Techstone Inc.							
	I-11303	R	2/15/2017	593.15		025773		593.15
00266	THOMSON REUTERS - WEST							
	I-835428597	R	2/15/2017	3,623.13		025774		3,623.13
01662	TYLER TECHNOLOGIES, INC.							
	I-025-178658	R	2/15/2017	577.50		025775		
	I-025-179178	R	2/15/2017	153.00		025775		730.50
00225	UNDERGROUND SERVICE ALERT							
	I-120170094	R	2/15/2017	165.00		025776		165.00
00239	VENTURA CHAMBER OF COMMERCE							
	I-29182985	R	2/15/2017	895.00		025777		895.00
00247	County of Ventura							
	I-238961/238989	R	2/15/2017	540.00		025778		540.00
00250	COUNTY OF VENTURA							
	I-IN0159562	R	2/15/2017	1,151.77		025779		1,151.77

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00257	VENTURA RIVER WATER DISTRICT							
I-013117	Acct#0350100A	R	2/15/2017	10.00		025780		
I-013117a	Acct#0537500A	R	2/15/2017	36.75		025780		46.75
00258	VENTURA STEEL, INC							
I-190204	Aluminum Bars - PL	R	2/15/2017	286.68		025781		286.68
09955	VENTURA WHOLESALE ELECTRIC							
I-211653	Comduit Clamp - EM	R	2/15/2017	18.77		025782		
I-213675	Pail, PVC, Bushings - PL	R	2/15/2017	77.38		025782		
I-218607	Headlamp - EM	R	2/15/2017	25.20		025782		121.35
01283	Verizon Wireless							
I-9779760713	Monthly Cell Charges - DO	R	2/15/2017	914.03		025783		
I-9779761242	Monthly Cell Charges - LCRA	R	2/15/2017	480.90		025783		1,394.93
02583	WageWorks							
I-125AI0509224	FSA Monthly Admin Fee	R	2/15/2017	136.40		025784		136.40
00536	Water Resource Engr Associates							
I-3052-2	Phase 1&2 - Hobo Drilling	R	2/15/2017	13,145.40		025785		13,145.40
02979	WaterWisePro Training							
I-022317	Waterwise Dist. Course	R	2/15/2017	900.00		025786		900.00
00663	WAXIE SANITARY SUPPLY							
I-76486290	Urinals - LCRA & PL	R	2/15/2017	717.96		025787		
I-76492193	4 Gal. Dawn Dishsoap	R	2/15/2017	70.25		025787		
I-76498036	Janitorial Supplies - LCRA	R	2/15/2017	2,415.88		025787		3,204.09
00630	WESCO							
I-143875	Fuses - EM	R	2/15/2017	52.24		025788		52.24
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-10006468241	Concrete Supplies - LCRA	R	2/15/2017	96.91		025789		
I-10006493600	24" Brooms - PL	R	2/15/2017	141.53		025789		238.44
10048	WORLD WATERPARK ASSOCIATION							
I-122016	World Waterpark Membership2017	R	2/15/2017	419.00		025790		419.00
00489	STEVE WICKSTRUM							
I-Jan 17	Reimburse Expenses 1/17	R	2/15/2017	188.02		025791		188.02

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00124	ICMA RETIREMENT TRUST - 457							
	I-CUI201702131183	R	2/15/2017	461.54		025792		
	I-DCI201702131183	R	2/15/2017	2,079.62		025792		
	I-DI%201702131183	R	2/15/2017	89.81		025792		2,630.97
01960	Moringa Community							
	I-MOR201702131183	R	2/15/2017	16.75		025793		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
	I-DCN201702131183	R	2/15/2017	3,942.50		025794		
	I-DN%201702131183	R	2/15/2017	379.69		025794		4,322.19
00180	S.E.I.U. - LOCAL 721							
	I-COP201702131183	R	2/15/2017	19.50		025795		
	I-UND201702131183	R	2/15/2017	708.00		025795		727.50
01400	STATE DISBURSEMENT UNIT							
	I-CS4201702131183	R	2/15/2017	830.76		025796		830.76
00230	UNITED WAY							
	I-UWY201702131183	R	2/15/2017	60.00		025797		60.00
1	GARDNER, JILL E							
	I-000201702101181	R	2/15/2017	67.60		025798		67.60
1	SULLIVAN, CLARK J							
	I-000201702101182	R	2/15/2017	84.00		025799		84.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	126	484,032.76	0.00	484,032.76
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	91,678.61	0.00	91,678.61
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			129	575,711.37	0.00	575,711.37
BANK: AP	TOTALS:		129	575,711.37	0.00	575,711.37
REPORT TOTALS:			129	575,711.37	0.00	575,711.37

Check #25564 voided, incorrect invoice submitted
 - reissued with correct amount on check #25741.

(75.00)
\$ 575,636.37

MEMORANDUM

TO: Board of Directors
From: Steven E. Wickstrum, General Manager
RE: Letter of Support - Ojai Basin Groundwater Management Agency – Alternative Demonstration
Date: February 14, 2017

RECOMMENDATION:

It is recommended that the Board of Directors review the draft letter and direct staff.

BACKGROUND:

The Ojai Basin Groundwater Management Agency has filed with the Department of Water Resources an Alternative to Groundwater Sustainability Plans (Alternative Demonstration) for consideration of the Alternative's applicability under the Sustainable Groundwater Management Act. The Alternative Demonstration must follow specific guidelines stated in Title 23, Section 358 and subsections of 358, in order to be considered by the Department. The information submitted by the OBGMA demonstrates that the basin has operated within sustainable yield over a period of at least 10 years without the SGMA defined "undesirable results" occurring in the Ojai Groundwater Basin. OBGMA has operated with a groundwater management plan (2007) that is current under review and revision.

The department will be giving the OBGMA Alternative Demonstration a serious review and determination. If approved, OBGMA will be able to proceed with the current plan revisions and implementation of the plan. If denied, OBGMA will adapt to the full provisions of SGMA. Given the lack of undesirable conditions in the Ojai Basin, the consideration of the Alternative demonstration is appropriate.

A letter of support has been prepared for consideration of the Casitas Board of Directors.

DRAFT – 02/14/2017

February 22, 2017

Trevor Joseph
Department of Water Resources
Sustainable Groundwater Management Section
901 P. Street Room 213-A
Post Office Box 942836
Sacramento, CA 94236-0001

Subject: Letter of Support for the Ojai Basin Groundwater Management Agency's (OBGMA) Analysis of Basin Conditions Submitted Pursuant to Water Code Section 10733.6(b)(3)

Dear Mr. Joseph:

Casitas Municipal Water District (Casitas) has been an internal part of OBGMA since its inception in 1991, with one Casitas Director serving on the OBGMA Board. The principal act, the Ojai Basin Groundwater Management Act (SB 534), created the OBGMA with the legislative authority to manage the Ojai Groundwater Basin. The Alternative Demonstration submitted by OBGMA provides the opportunity to show the Department of Water Resources (DWR) actual data that the agency has operated the Basin within its sustainable yield for longer than ten years and also has not produced any SGMA defined undesirable results. This letter of support for the Alternative Demonstration is entirely appropriate because the Ojai Groundwater Basin appears to be functioning properly.

The Analysis of Basin Conditions submitted by the OBGMA complies with Water Code Section 10733.6(b)(3) in every aspect. OBGMA has a management plan adopted and implemented. The 2007 Plan is currently being updated in accordance with the Ojai Basin Groundwater Management Act and SGMA.

During the exceptional drought that Ventura County has suffered for the past 5 years, the Ojai Groundwater Basin has operated conjunctively with the local surface water supply, Lake Casitas. As the drought persists, the local communities have responded with water conservation practices that have reduced demands on both groundwater and surface water by forty (40) percent. The recent rains have begun to recover the basin.

Casitas appreciates the opportunity to support the Ojai Basin Groundwater Management Agency and its Alternative Demonstration. The Casitas Board of Directors sincerely hope that DWR will support the Alternative Demonstration.

Thank you,

Russ Baggerly
President, Board of Directors

MEMORANDUM

TO: Board of Directors
From: Steven E. Wickstrum, General Manager
RE: Revision of the Sponsorship for the Annual Water Symposium - Association of Water Agencies of Ventura County (AWA)
Date: February 14, 2017

RECOMMENDATION:

It is recommended that the Board of Directors approve the change in the sponsorship paid to the Association of Water Agencies of Ventura County to total \$2,500.

BACKGROUND:

The District has approved and recently paid a \$1,000 sponsorship of the AWA Annual Water Symposium. Last year, the District moved to increase the event sponsorship to \$2,500. AWA has requested that the District consider a sponsorship that matches last year's sponsorship. This change would move the District from a patron level to the Champion level with certain increases in benefit to the District.

This item was considered by the Executive Committee and is hereby moved to the consideration of the Board of Directors.

MEMORANDUM

TO: Board of Directors
From: Steven E. Wickstrum, General Manager
RE: Board Member Candidate Request - Association of California Water Agencies
Date: February 14, 2017

RECOMMENDATION:

It is recommended that the Board of Directors consider being a candidate for the Board Member vacancy.

BACKGROUND:

The District has received an email from the Association of California Water Agencies (ACWA) requesting interest for candidates to fill one Region 8 Board member vacancy. If there is any interest, the information in the email provides the access to file for the position.

Attachment – ACWA Memorandum, February 7, 2017

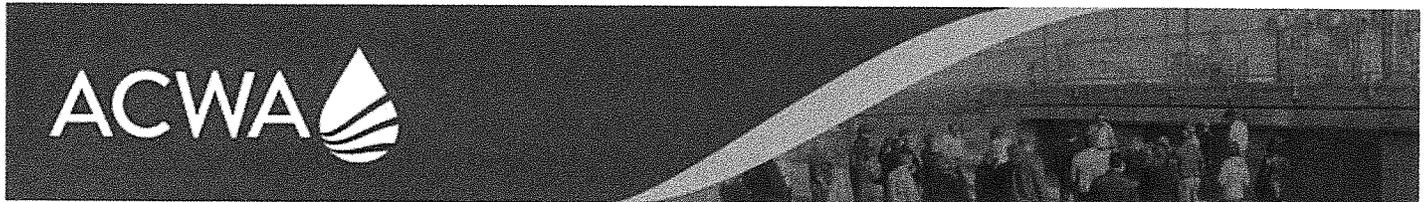
Steve Wickstrum <swickstrum@casitaswater.com>

ACWA Region 8 Call for Candidates

1 message

Ana Javaid <AnaJ@acwa.com>

Tue, Feb 7, 2017 at 8:09 AM

**MEMORANDUM**

Date: February 7, 2017

To: ACWA Region 8 Member Agency Presidents and General Managers

(sent via e-mail)

From: ACWA Region 8 Board

The Region 8 Board is looking for ACWA members who are interested in leading the direction of ACWA Region 8 for the remainder of the 2016-2017 term. The Board is seeking candidates to fill one Board Member vacancy.

The leadership of ACWA's ten geographical regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 8 serve on ACWA's Statewide Board of Directors and recommend all committee appointments for Region 8. The members of the Region 8 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members.

If you, or someone within your agency, are interested in serving in a leadership role within ACWA by becoming a Region 8 Board Member, please familiarize yourself with the Role of the Regions and Responsibilities; and the Region 8 Rules and Regulations ([HERE](#)) and complete the following steps:

- **Complete the attached Nomination Form [HERE](#)**
- **Obtain a Resolution of support from your agency's Board of Directors (sample resolution [HERE](#))**
- **Submit the requested information to ACWA as by March 3, 2017**

The Region 8 Board will make their appointment shortly thereafter and will inform the region of the results.

If you have any questions, please contact ACWA Senior Regional Affairs Representative Brandon Ida at brandoni@acwa.com, Region and Member Services Specialist II Ana Javaid at anaj@acwa.com, or call (916) 441-4545.

CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: December 22, 2016
 TO: Recreation Committee
 FROM: Carol Belser, Park Services Manager
 SUBJECT: Recreation Area Monthly Report for November 2016

Visitation Numbers

The following is a comparison of visitations* for November 2016:

	Nov. 2016	Nov. 2015	October 2016
Visitor Days	35,376	27,136	46,216
Camps	3,123	3,076	3,832
Cars	8,844	6,784	11,554
Boats	58	68	128
Kayaks & Canoes	52	49	9

Fiscal Year to Date Visitation	
2015/2016	255,358
2016/2017	357,758
% Change	40.101

*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

Visitor Days = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

Camps = Campsites occupied + extra vehicles

Cars = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

Boats = Daily boats + overnight boats + annual decals + replacement decals

Kayaks & Canoes = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Boating

There was one cable sold for new inspection, five vessels were re-inspected and a total of 293 vessels were retagged for November. Two vessel failed the first inspection in November 2016. With the historic drought and receding water levels the launch ramp at Santa Ana no longer could accommodate vessel launches and exits, so the 1961 Old Coyote ramp has been successfully put back in use.

Operations

November 2016 hosted commercial filming activity and the Tri Valley Cross Country meet in the Recreation Area. A walk through for the temporary snack bar for the Casitas Water Adventure was held on November 17. Bids will be received through December 20.

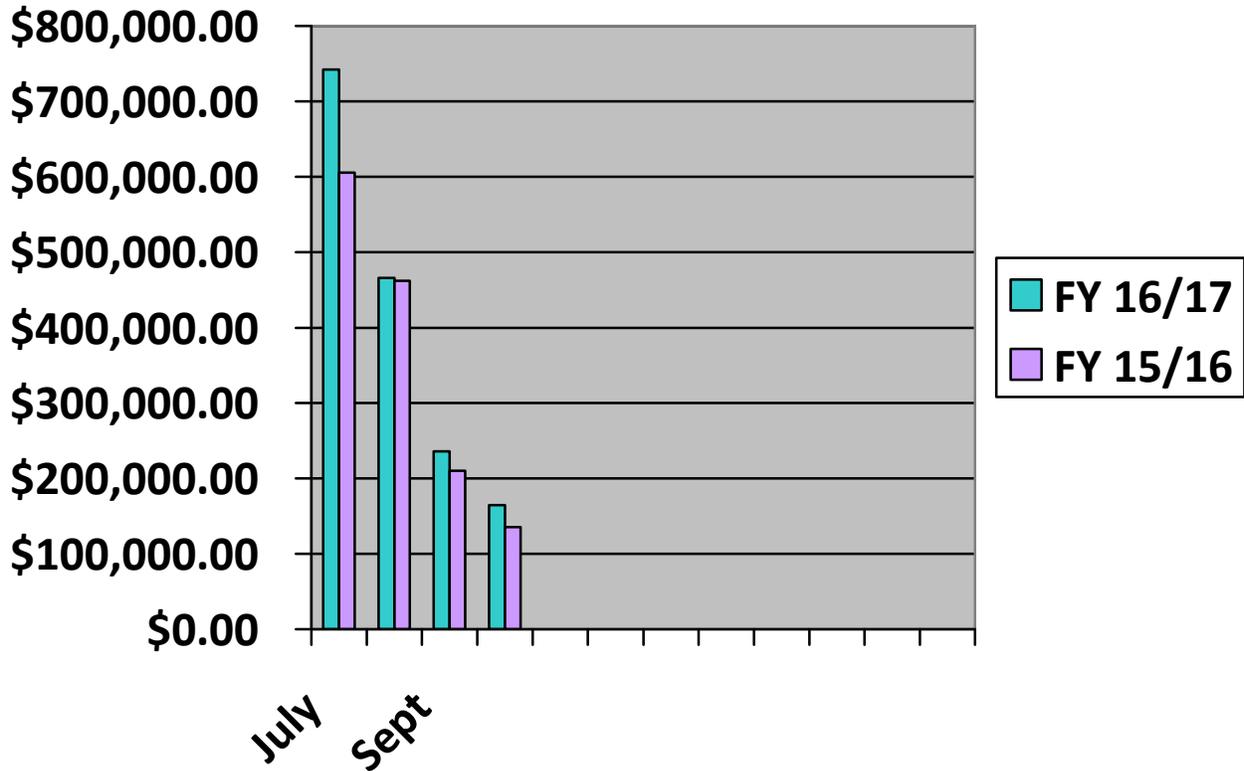
Incidents

Incidents in the Recreation Area for the month of November 2016 that include assistance from outside services: under the influence of a controlled substance arrest, graffiti vandalism, and two incidents of commercial burglary.

Revenue Reporting

The 2016 unaudited monthly figures below available to date illustrate all Lake Casitas Recreation Area's revenue collected in the respective months (operations, concessions, Water Adventure, etc.) per the District's Financial Summary generated by the Finance Manager.

LCRA TOTAL REVENUE



CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: January 30, 2017
 TO: Recreation Committee
 FROM: Carol Belser, Park Services Manager
 SUBJECT: Recreation Area Monthly Report for December 2016

Visitation Numbers

The following is a comparison of visitations* for December 2016:

	Dec. 2016	Dec. 2015	Nov 2016
Visitor Days	22,944	21,468	35,376
Camps	2,361	1,907	3,123
Cars	5,736	5,367	8,844
Boats	123	103	58
Kayaks & Canoes	4	1	52

Fiscal Year to Date Visitation	
2015/2016	276,826
2016/2017	380,702
% Change	37.524

*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

Visitor Days = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

Camps = Campsites occupied + extra vehicles

Cars = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

Boats = Daily boats + overnight boats + annual decals + replacement decals

Kayaks & Canoes = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Boating

There were four cables sold for new inspections, six vessels were re-inspected and a total of 291 vessels were retagged in December. Two vessels failed the first inspection in December 2016. With the historic drought and receding water levels the launch ramp at Santa Ana no longer could accommodate vessel launches and exits, so the 1961 Old Coyote ramp has been successfully put back in use.

Operations

A welcomed fish plant by the California Department of Fish and Wildlife was conducted on December 23rd in Lake Casitas. It was estimated that over 800 pounds of trout were planted in the lake. Bids for the Casitas Water Adventure Temporary Snack Bar were opened on December 20, 2016. Three individuals bid on the contract and Carlos Hernandez was subsequently recommended and approved as the concessionaire.

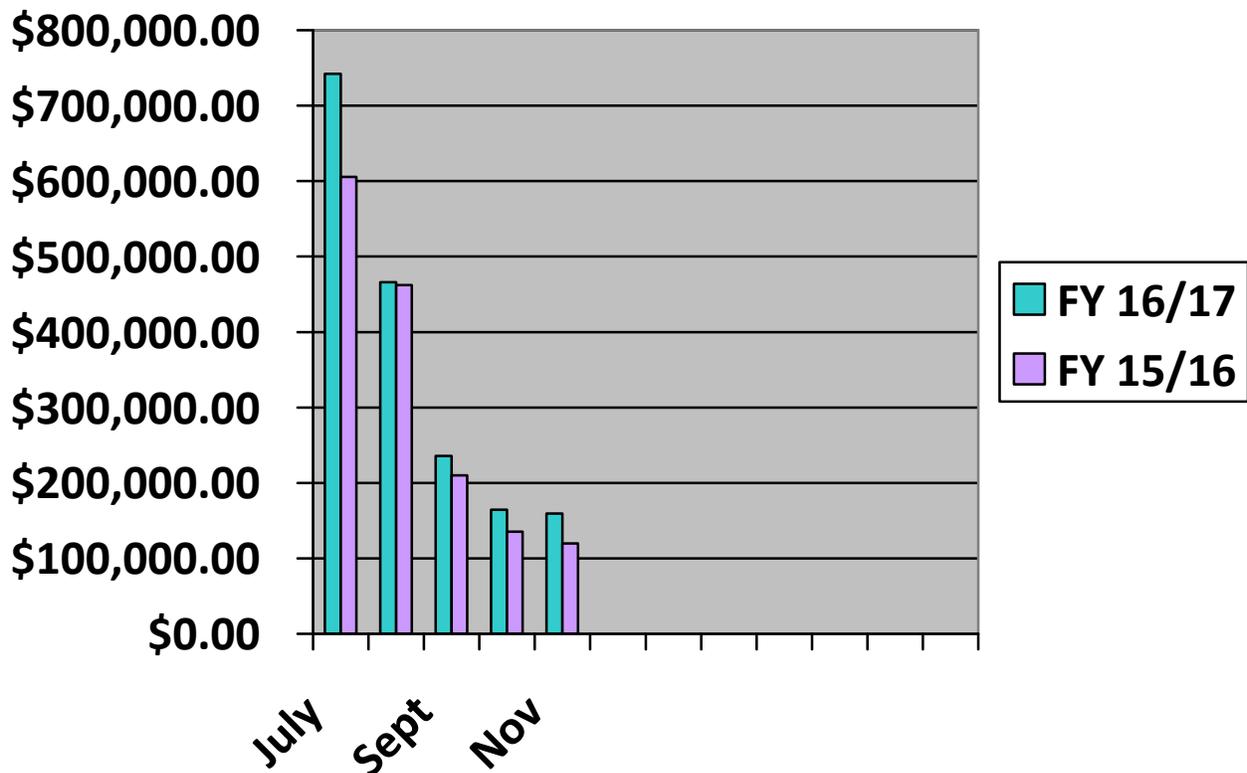
Incidents

There were 21 calls for service from the public and 35 staff observations where the park staff made customer contact. Three incidents resulted in calls to outside agencies; one medical, one armed suspect during an eviction, one a vehicle burglary.

Revenue Reporting

The 2016 unaudited monthly figures below available to date illustrate all Lake Casitas Recreation Area’s revenue collected in the respective months (operations, concessions, Water Adventure, etc.) per the District’s Financial Summary generated by the Finance Manager.

LCRA TOTAL REVENUE



CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Recreation Committee

DATE: February 14, 2017
TO: Board of Directors
FROM: General Manager, Steven E. Wickstrum
Re: Committee Meeting of February 6, 2017

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Bill Hicks
Director Pete Kaiser
Steve Wickstrum, General Manager
Carol Belser, Park Services Manager
Joe Evans, Division Officer

Public – Dee Bennett, Eric and Wendy Gillette
2. **Public comments.**
Dee Bennett reported on the fast action that the Rowing Club took to move rowing equipment away from Santa Ana Creek flows.
3. **Board/Management Comments.**
Carol Belser reported on the status of the grant funding, quagga evaluations being performed at Lake Piru, and the action by reclamation to remove a watershed house. Director Kaiser asked that staff look at the staircases along Santa Ana Creek and provide safeguards to prevent public access. Director Hicks stated that Public Broadcast System is showing a film on Matilija Dam.
4. **Review of the November and December 2016 Recreation Reports.**
The reports were reviewed and discussed by the Committee. The visitation numbers appear to be higher than last year. The Committee recommended the Reports be moved forward to the Board as information.
5. **Discussion regarding the Rowing Club's request to use a trailer for inside workouts.**
Wendy and Eric Gillette presented a request to move a potable trailer on to the Lake Casitas Recreation Area. The 10'x40' trailer would provide an indoor training room for Club members. For many reasons stated during the meeting, staff and the Committee did not agree with the installation of the trailer. No further action regarding this request.
6. **Discussion regarding Renaissance Festival.**
Carol Belser presented a request to hold a renaissance festival at the Lake Casitas Recreation Area. The requesting agent did not appear at the Committee meeting. No action concerning this request at this time.
7. **Review of Incidents and Comments.**
Joe Evans updated the Committee on the customer interactions.

CASITAS MUNICIPAL WATER DISTRICT

Minutes
Executive Committee

DATE: February 14, 2017
TO: Board of Directors
FROM: General Manager, Steven E. Wickstrum

Re: Committee Meeting of February 10, 2017

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

MEETING:

1. **Roll Call.**

Director Russ Baggerly
Director Jim Word
Steve Wickstrum, General Manager
Neil Cole, Engineering Manager

2. **Public Comments.**

None

3. **Board/Manager comments.**

The Committee considered the request from the Association of Water Agencies to have the district increase its sponsorship of the Symposium from \$1,000 to \$2,500. This item will be moved to the Board.

4. **Review of the Main Office Improvements.**

Neil Cole presented to the Committee the office improvement plans that have been developed by Main Street Architects and the construction bid that has been provided through a Joint Powers Agency contractor. This item will move forward to the Board for consideration of the award of the bid to construct the improvements.

5. **Discussion regarding the request for an ACWA Region 8 Representative.**

The Committee discussed the request by ACWA for representative nominations. This item will move forward to the Board for consideration.

CASITAS MUNICIPAL WATER DISTRICT

Minutes Personnel Committee

DATE: February 16, 2017
TO: Board of Directors
FROM: Assistant to General Manager, Rebekah Vieira

Re: Committee Meeting of February 14, 2017

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

MEETING:

1. **Roll Call.**

Director Mary Bergen
Director Bill Hicks
Steve Wickstrum, General Manager
Rebekah Vieira, Assistant to GM/Clerk of the Board
Todd Evans, Assistant Engineer
Chelbi Kelley, Accounting Technician

2. **Public Comments.**

None

3. **Board/Manager comments.**

The General Manager informed the board of the upcoming storm events explaining that these are times when employees galvanize together. He expressed that there will be challenges that get thrown at us and we will have operators at Robles with concerns of keeping the screens clean.

4. **Discussion regarding recruitments.**

The Assistant General Manager will begin on Tuesday. A Fisheries Technician had been hired to complete the remainder of the five year term position. The Utility Foreperson will begin on the 27th.

5. **Update on MOU's.**

The Committee discussed the possibility of modifying the holiday policy to reflect President's day instead of Washington's birthday. It appears that while this was not discussed at the bargaining table that there is consensus for this modification to accurately reflect the terminology in use for that holiday. A couple of typo's have also been corrected and the MOU's will be ready for signatures.

6. **Discussion regarding a record retention policy.**

The committee discussed the draft record retention policy and recognized the extensive work that had been done by Carole Iles in drafting the policy and in cleaning and organizing of the district's records. The draft has been provided to Robert Kwong for review and will be forwarded to the Board for consideration once legal review is complete.

7. **Discussion regarding the use of OC Spray to be outlined in the animal policy.**

The draft animal policy was shared with the committee and the use of OC Spray was discussed as a last line of defense in dealing with dogs that are encountered in the field. The policy outlines how the spray is to be used and there will be training prior to the

issuance of the spray. Additionally, if spray is used there is a reporting process that must be followed. The committee was favorable on its use and the draft policy will be provided to the Safety Committee for review.

The meeting was adjourned at 5:00 p.m.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: RON MERCKLING, PUBLIC AFFAIRS/RESOURCE MANAGER
SUBJECT: WATER CONSERVATION JANUARY 2017 UPDATE
DATE: FEBRUARY 7, 2017

During the month of January 2017, the following activities were taken by the Water Conservation Department:

- Facebook and Website updates
- Media relations:
 - Spoke with Bill Warner, Ojai Valley News – January 23
 - Cinnamon sent Andra Belknap and Bill Warner, Ojai Valley News a water conservation release on January 13
 - Spoke with Alex Wilson with KVTA radio at 1590 AM on water conservation, January 24
 - Spoke with Cheri Carlson with the Ventura County Star and Emily Guerin with KPCC radio regarding diversions and conservation January 23
- Managing Cross-connection control program, working on upgrades to program
 - 48 BF Communications to include
 - Letters
 - Test Forms
 - Re-sent documents via Fax or Email
 - Plus individualized incoming calls/emails
 - Plus 20 conversations related to recent 27 letters mailed to well owners identified w/o backflows.
- State Water Resources Control Board monthly report filed.
- Continued work on Crop Report program, sending out notices
- Coordinating with City of Ventura staff on Turf removal program
- Review and respond to high water use customers
- Worked on SB 555 Water Loss requirements
- Continued meetings and phone calls with dozens of customers regarding allocation program
- Two water surveys completed
- Responded to 6 water waste reports. Some of these reports required site visits, phone calls, coordinating with other agencies, and mailings
- January rebates
 - 7 High Efficiency Toilet rebates

- 3 High Efficiency Washing Machine rebates
 - 1 Weather Based Controller rebate
- Landscape sign program – 1 sign
- Automated phone call to all customers on water conservation (Call-Them-All) January 9
- Media Advertising:
 - 1 Ojai Valley Newspaper website – water conservation

- Attended the following meetings:
 - Attended Fred Pryor administrator training January 3
 - Met with agriculture customer on January 10
 - AWA Symposium Committee January 12, January 26, & February 1
 - Met with City and consultant regarding Turf Removal program January 17
 - Spoke to Ojai Retired Men's group January 24
 - Spoke to AWA luncheon January 25

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: NEIL COLE, PRINCIPAL CIVIL ENGINEER
FROM: JORDAN SWITZER, ENGINEERING TECHNICIAN
SUBJECT: LAKE CASITAS MONTHLY STATUS REPORT FOR JANUARY, 2017
DATE: JANUARY 31ST, 2017

RECOMMENDATION:

This item is presented for information only and no action is required.

DISCUSSION:

Rainfall Data for January, 2017

	<u>Casitas Dam</u>	<u>Matilija Dam*</u>
January, 2017	10.88"	12.23"
Water Year (WY) to Date (Oct 1-Sep 30)	16.57"	18.13"
Average Annual Rainfall	23.70"	28.33"

**Matilija Dam rain gage malfunctioning during Water Year 2017. Matilija Canyon rain gage used to represent rainfall at Matilija Dam.*

Robles Fish Passage and Diversion Facilities

Diversion Data

January 2017:	578 A.F.	Total Diversions to Date:	578 A.F.
Diversion Days in January:	4	Diversion Days this WY:	4

Reservoir Data

Water Surface Elevation (01/31/16):	488.95 feet
Water Storage on January 1, 2016:	93,394 A.F.
Water Storage Last Month:	89,344 A.F.
Net Change in Storage	+4,050 A.F.
Change in Storage from January 31, 2016:	-14,037 A.F.

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
02/15/17**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Farm CR Bank	3133EGZW8	10/25/2024	\$833,918	\$791,023	2.014%	10/25/2016	4.02%	2770
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$924,358	\$864,850	1.901%	5/9/2016	4.40%	3298
*TB	Federal Farm CR Bank	3133EFK71	3/9/2026	\$853,714	\$840,202	2.790%	3/28/2016	4.27%	3264
*TB	Federal Farm CR Bank	3133EFYH4	2/8/2027	\$1,014,965	\$980,800	3.000%	3/24/2016	4.99%	3593
*TB	Federal Farm CR Bank	3133EGWD	9/29/2027	\$694,629	\$648,530	2.354%	11/17/2016	3.30%	3824
*TB	Federal Home Loan Bank	3130A3DL	9/8/2023	\$1,583,098	\$1,493,580	1.486%	10/13/2016	7.60%	2363
*TB	Federal Home Loan Bank	313379EE5	6/14/2019	\$1,365,465	\$1,356,561	1.625%	10/3/2012	6.90%	839
*TB	Federal Home Loan Bank	3130A0EN	12/10/2021	\$541,349	\$517,865	1.107%	5/9/2016	2.63%	1735
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$768,037	\$728,757	2.875%	2/19/2016	3.71%	2998
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$471,703	\$438,979	1.203%	7/14/2016	2.23%	2363
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$934,899	\$864,942	2.875%	8/2/2016	4.40%	2639
*TB	Federal Home Loan Bank	3133XFKF	6/11/2021	\$656,906	\$644,050	5.625%	1/16/2013	3.28%	1556
*TB	Federal Home Loan MTG Corp	3137EABA	11/17/2017	\$1,028,001	\$1,032,510	5.125%	1/3/2012	5.25%	272
*TB	Federal Home Loan MTG Corp	3137EADB	1/13/2022	\$676,345	\$673,674	2.375%	9/8/2014	3.43%	1768
*TB	Federal National Assn	31315P2J7	5/1/2024	\$802,291	\$749,918	1.721%	5/1/2016	3.81%	2596
*TB	Federal National Assn	3135G0ZR	9/6/2024	\$1,480,450	\$1,409,522	2.625%	5/25/2016	7.17%	2721
*TB	Federal National Assn	3135G0K3	4/24/2026	\$2,530,748	\$2,365,100	2.125%	5/25/2016	12.03%	3309
*TB	US Treasury Inflation Index NTS	912828JE1	7/15/2018	\$1,127,374	\$1,162,239	1.375%	7/6/2010	5.91%	510
*TB	US Treasury Inflation Index NTS	912828MF	1/15/2020	\$1,126,637	\$1,177,486	1.375%	11/18/2015	5.99%	1050
*TB	US Treasury Note	912828WE	11/15/2023	\$768,573	\$787,919	2.750%	12/13/2013	4.01%	2430
Accrued Interest					\$135,888				
Total in Gov't Sec. (11-00-1055-00&1065)				\$20,183,461	\$19,664,394			99.98%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$450	\$450	0.68%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,859	\$2,859	0.78%	Estimated	0.01%	
TOTAL FUNDS INVESTED				\$20,186,771	\$19,667,704			100.00%	
Total Funds Invested last report				\$20,193,046	\$19,579,097				
Total Funds Invested 1 Yr. Ago				\$19,104,762	\$19,386,331				
****	CASH IN BANK (11-00-1000-00) EST.			\$5,887,601	\$5,887,601				
	CASH IN Western Asset Money Market			\$5	\$5	0.01%			
TOTAL CASH & INVESTMENTS				\$26,074,377	\$25,555,310				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$23,449,117	\$23,730,687				

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (j) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.